



CRISIS PREVENTION & RESTORATION

Business Emergency Preparedness

Basic Emergency Kit

We recommend everyone have a basic kit in their car, desk and at home.

Recommended Supplies to Include in a Basic Kit:

- Water, one gallon of water per person per day, for drinking and sanitation - water blocks for the car.*
- Food, at least a three-day supply of non-perishable food*
- Battery-powered radio and a NOAA Weather Radio with tone alert*
 - extra batteries for both*
- Flashlight and extra batteries*
- First Aid Kit*
- Whistle to signal for help*
- Infant formula and diapers, if you have an infant*
- Moist towelettes, garbage bags and plastic ties for personal sanitation*
- Dust mask or cotton t-shirt, to help filter the air*
- Plastic sheeting and duct tape to shelter-in-place*
- Wrench or pliers to turn off utilities*
- Can opener for food (if kit contains canned food)*

Clothing and Bedding:

If you live in a cold weather climate, you must think about warmth. It is possible that the power will be out and you will not have heat. Rethink your clothing and bedding supplies to account for growing children and other family changes. One complete change of warm clothing and shoes per person, including:

- A jacket or coat*
- Long pants*
- A long sleeve shirt*
- Sturdy shoes*
- A hat and gloves*
- A sleeping bag or warm blanket for each person*

Below are some other items for your family to consider adding to its supply kit.

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|------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> <i>Rain gear</i> | <input type="checkbox"/> <i>Signal flare</i> |
| <input type="checkbox"/> <i>Mess Kits,
paper cups, plates & plastic utensils</i> | <input type="checkbox"/> <i>Paper, pencil</i> |
| <input type="checkbox"/> <i>Cash or traveler's checks, change</i> | <input type="checkbox"/> <i>Personal hygiene items
including feminine supplies</i> |
| <input type="checkbox"/> <i>Paper towels</i> | <input type="checkbox"/> <i>Disinfectant</i> |
| <input type="checkbox"/> <i>Fire Extinguisher</i> | <input type="checkbox"/> <i>Water Purification Tablets</i> |
| <input type="checkbox"/> <i>Tent</i> | <input type="checkbox"/> <i>Medicine dropper</i> |
| <input type="checkbox"/> <i>Compass</i> | <input type="checkbox"/> <i>Important Family Documents such as copies
of insurance policies, identification and bank
account records in a waterproof container.</i> |
| <input type="checkbox"/> <i>Matches in a waterproof container</i> | |